



UNIVERSITY OF
ARKANSAS

Student Affairs
Arkansas Union

Table Tent Reservation Policies

1. All table tent spaces are reserved on a first-come, first-served basis.
2. Table tent space reservations must not exceed a period of two weeks (14 calendar days).
3. No more than two (2) organizations may display table tents at the same time.
4. Table tents must carry the identification of the sponsoring organization.
5. Table tents cannot be of individual or personal campaign nature.
6. Any table tents that were not approved by the Arkansas Union staff will be removed and discarded.
7. Table tents may be placed on tables in the following locations: Living Room, International Connections Lounge, 2nd & 3rd floor lounge areas.
8. Table tents cannot be larger than 8.5" x 11".
9. Each organization is responsible for placing the table tents on the tables.